**Macomb ISD Discipline Review Worksheet**

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| **Last Name:** | **First Name:** | **Middle Initial:** | |
| **Student ID:** | **Date of Birth:** | **Grade:** | **School:** |
| **Date of this Worksheet:** | **Current IEP Date:** | **Ethnic Code:** | |

**Review of Previous Removals during the Current School Year**

*NOTE: Data below must be cross-checked with other attendance/discipline records to ensure that all data are consistent prior to submitting to MSDS*

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|  | **Date of Incident** | **Brief description of the behavior leading to disciplinary action** | **Number of days of removal for this incident** | **Cumulative days of removal in this school year** | **Number of school days since previous removal (proximity of removals)** |
| **Incident #1** |  |  |  |  |  |
| **Incident #2** |  |  |  |  |  |
| **Incident #3** |  |  |  |  |  |
| **Incident #4** |  |  |  |  |  |
| **Incident #5** |  |  |  |  |  |
| **Incident #6** |  |  |  |  |  |

**Information regarding the Current Proposed Removal**

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|  | **Date of Incident** | **Brief description of the behavior leading to disciplinary action** | **Number of days of removal for this incident** | **Cumulative days of removal in this school year** | **Number of school days elapsed since previous removal (i.e., proximity of removals)** |
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**Analysis of the Pattern of Removals**

***Considering the******current proposed removal in light of the record of previous removals*** *during this school year, address the following questions:*

1. Is the current proposed removal for more than 10 days at one time?
   1. \_\_\_**No**. *Continue to question 2.*
   2. \_\_\_**Yes.**

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| ***If this removal is for more than 10 days at one time:***   * *This removal is automatically a disciplinary change of placement.* * *Follow the instructions in the box under item 3b below.* |

1. If the current proposed removal is implemented, will the total number of days of removal (cumulatively) for this school year be more than 10?
2. \_\_\_**No.**

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| ***If the student will not be removed for more than 10 school days in the current school year:***   * *The current proposed disciplinary removal may proceed.* * *A Manifestation Determination Review is not appropriate.* * *The pattern analysis terminates here.* |

1. \_\_\_**Yes.** *Continue to question 3.*
2. When viewed in light of the previous removals, does the current proposed removal create a pattern of removals because of the similarity of the behaviors, the total number of days removed this school year, and/or the proximity of the removals one to another?
3. \_\_\_**No; there is no pattern of removals because:**

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| ***If there is no pattern of removals:***   * *The disciplinary removal may proceed.* * *A formal Manifestation Determination Review (MDR) is not necessary nor appropriate at this time.* * *FAPE must be provided beginning at the 11th day of removal for the school year and for every day of removal thereafter.* * *The services that will be provided for FAPE must be determined by an administrator in consultation with at least one of the student’s teachers. That decision must be documented.* * *The services provided must allow the student to continue to progress in the general curriculum and to continue to progress toward the annual goals in the IEP.*   ***The person responsible for documenting the decision about FAPE services during the removal is: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.*** |

1. \_\_\_**Yes; there is a pattern of removals which results in a disciplinary change of placement because:**

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| ***If there is a pattern of removals which results in a disciplinary change of placement:***   * *The parent must be provided with written notice of this disciplinary change of placement on the date the decision is made to implement the removal. At the same time the parent must be provided with a copy of the procedural safeguards available under IDEA.*   ***The person responsible for providing the parent with notice and procedural safeguards is: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.***   * *The disciplinary removal may proceed pending the outcome of a Manifestation Determination Review (MDR).* * *The MDR must be conducted within 10 school days of the date of the decision to implement this removal.*   ***The person responsible for scheduling the MDR is: \_\_\_\_\_\_\_\_\_\_\_\_.***   * *FAPE must be provided beginning at the 11th day of removal for the school year and for every day of removal thereafter.* * *The services that will be provided for FAPE must be determined and documented by the IEP Team, including the parent.* * *The services provided must allow the student to continue to progress in the general curriculum, to continue to progress toward the annual goals in the IEP, and to receive, as appropriate, a functional behavioral assessment and behavioral intervention services and modifications that are designed to address the behavior violation so that it does not recur.*   ***The person responsible for convening the IEP Team to determine FAPE services during the removal is: \_\_\_\_\_\_\_\_\_\_\_.*** |

**List the Individuals who participated in this Analysis of the Pattern of Removals:**

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| **Name** | **Title/Role** |
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